

## TEFON HUMAN RESOURCES Sarl

### Vacancy announcement

#### Job Purpose/Summary

The **Drilling Operations Trainee** works under the close supervision of the supervisor. S/he maximizes his/ her learning experience as per the training program defined by the company. S/he assists the entire team, works with some equipment, and occasionally operates them.

#### Main Mission/Result Area

##### PRIMARY ACCOUNTABILITIES

- Participate in the various operations on the rig as per tasks assign according to the training program such as but not limited to:
  - Clean up spilled oil by bailing it into barrels.
  - Keep equipment clean and in good condition.
  - Unscrew or tighten pipes, casing, tubing, and pump rods, using hand, pipe wrenches and power tongs.
  - Prepare the tubing bundle.
  - Keep pipe deck and main deck area clean and tidy.
  - Manually handling, installing, positioning, and moving materials, and manipulating things.
  - Regularly inspect equipment, structures, or materials and notify supervisors of abnormal situations.
  - Performing physical activities that require considerable use of arms and legs such as climbing, lifting, balancing, walking, stooping, and handling materials.
  - Help the operator to perform inventory of the equipment, spare parts.
- Participate in an online training program proposed by the company and demonstrate progress in learning sessions.
- Understand and be able to implement the company's policies, procedures and standards.
- Fill incident reporting card, regularly.

### **HSSE Accountabilities**

- Participate in all HSSE intervention schemes (HSSE Reporting cards, Incident reporting, site visits) and awareness sessions (HSSE Meetings, events and trainings) to maintain and improve Company HSSE culture and performance.
- Understand the emergency procedure and the related requirement.
- Lead as a role model to improve on HSSE engagement within direct team, section, and departments.

### **The incumbent may perform other related duties as assigned**

#### **Key Challenges**

- Fast learner.
- Willingness to learn from bottom level positions.
- Endurance in a demanding environment.
- Sound technical capabilities.
- Bold with strong mental mindset.
- Good physical capabilities.
- Team player.
- Smart worker.
- Curious.
- Keen to work in a multicultural environment.

#### **Competence & Requirements**

- M. Sc. In any Engineering or Technical field (Drilling, Maintenance, Mechanical. Electrical ....)
- B.Sc. In any Engineering or Technical field (Drilling, Maintenance, Mechanical. Electrical ....)
- Not more than 5 years of working experience.
- The BOSIET certification offers an advantage.
- Proficient with MS office (Excel, Word, Power point.....)

- Good command in communication skills (listening, writing, and reading) both French and English.

*All interested candidates should submit a CV and cover letter in a PDF format to: [tefonhr@tefonservices.com](mailto:tefonhr@tefonservices.com) / [www.tefonservices.com](http://www.tefonservices.com) latest 7<sup>th</sup> September 2025*

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