



# TEFON HR SARL

A Family-Friendly Company With A Heart



## TEFON HUMAN RESOURCES Sarl Vacancy announcement

### Job Purpose/Summary

The **Offshore Construction Supervisor** leads small to medium-sized facilities engineering projects for the company, from fabrication through site preparation, installation, start-up and operational optimization. He/she will oversee site contract management, construction, final installation and commissioning through strict follow-up of engineering standards, company procedures and HSSE management system

### Main Mission/Result Area

#### PRIMARY ACCOUNTABILITIES

- Integrate in multidisciplinary team offshore.
- Work in synergy with facilities engineering team, to implement engineering standards and details in the construction and installation drawings.
- Implement the project during offshore installation as per the detail engineering design drawings and layout plans
- Manage contractor personnel onsite offshore, to deliver on engineering projects.
- Integrate reviews on facilities field modifications and ensure facilities engineering standards are followed as part of Management of change process.
- Responsible for the step-by-step implementation of the procedures and details in the Permit To Work (PTW), Safe Work Plan (SWP) and Job Hazard Analysis (JHA). Frontline engineer.
- Transfer knowledge and experience to the technicians on the frontline and supervise all their activities.
- Provide general technical and operational support to Operations and be active in semi-annual facilities review.

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- Collaborate with various departments particularly Operations and HSSE, to assure project management is executed on site with strict adherence to Company procedures and HSSE management system.
- Assure safe project delivery on time and schedule.
- Identify gaps if any in the SWP, JHA, PTW, daily Operations and flag as required to the project engineers, and supervisors offshore.
- Carry out platform readiness assurance to identify hazards and close gaps before kick-off of projects on any platform.
- Prepare project updates, documentation, and reports.
- Assure all project materials, prefabricated structures and equipment are safely stored and can be accounted for when required.

### **HSSE Accountabilities**

- Conduct construction/installation supervision in accordance with the company's HSE management system.
- Accountable for the safety of personnel under his leadership during offshore installation
- Participate in all HSSE intervention schemes (HSSE Reporting Cards, Incident reporting, site visits) and awareness sessions (HSSE Meetings, events and trainings) to maintain and improve Company HSSE culture and performance.
- Prepare PTW and follow up to assure all SWP and JHA are understood by the team and implemented in detail. Oversee Hazard hunt and TRIC card implementation.

**The incumbent may perform other related duties as assigned**

### **Key Challenges**

- Carry out tasks in accordance with Company Policy and the BOCP (Base Operational Control Procedures).
- Have a good knowledge of offshore and onshore operations.
- Be familiar with equipment and material used for Production, Facilities and Drilling, PUMA and Well Intervention.
- Meet all HSE, budget, schedule and quality requirements.
- Utilize resources from within and outside own department.
- Lead a project team comprising both full and part-time dedicated staff.



- Coordinate project development and execution in a brown field environment
- Assure the maintenance and oversee the proper storage of facilities engineering equipment
- Manage a team of contractor personnel on a day-to-day basis offshore

### **Competence & Requirements**

- Minimum B.Sc. degree in Mechanical, Chemical, Civil or Electrical/Control Engineering with preferably construction experience in offshore facilities.
- Awareness in other relevant engineering disciplines
- 5 years in the industry, preferably in supervision of offshore oil and gas projects
- Motivated individual that possess good communication skills, leadership abilities with a can-do attitude.
- Able to work in a very diverse multi-cultural and multi-disciplinary environment.
- Strong interpersonal and people management skills

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*All interested candidates should submit a CV and cover letter*

*to: [tefonhr@tefonservices.com](mailto:tefonhr@tefonservices.com)/[www.tefonservices.com](http://www.tefonservices.com)*

*latest 27<sup>th</sup> February 2025*

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